



Agenda Item Number: 2006-6-7H

BERNALILLO COUNTY BOARD OF COUNTY COMMISSIONERS

Meeting Date: June 27, 2006

Department: Purchasing **Staff Contact:** Dan Mayfield, Deputy County Manager Finance
Lisa Sedillo-White, Purchasing Director

TITLE: Roofing Repair and New Roof Installation on Demand

ACTION: Motion to:

1. Award RFB #0069-06-BH to Interstate Roofing Corporation.
2. Authorize the County Manager to execute a Price Agreement with Interstate Roofing Corporation to provide roofing services on demand.

SUMMARY:

On May 14, 2006, RFB #69-06-BH was advertised soliciting formal bids from general contractors to provide labor and materials necessary for roofing repairs and new roof installation on demand. The scope of work included provisions for a broad range of repairs and installation of new roofs for various County facilities. Two bids were received with Interstate Roofing Corporation submitting the highest responsive bid.

Approval of this award will reduce the costs and the purchasing cycle-time involved in soliciting quotes and formal procurements for roofing projects required on a demand basis. Individual purchase orders will be issued for all roofing projects. A new formal Request for Bid (RFB) will be required for all individual roofing projects that exceed \$250,000 (excluding NMGR).

ATTACHMENTS:

1. RFB Summary
2. RFB #69-06-BH

FISCAL IMPACT

Funding for roofing projects will be appropriated from various funding sources within Bernalillo County.

STAFF ANALYSIS SUMMARY

COUNTY MANAGER

Having an "on demand" roofing company will allow the County to proceed with roofing repairs more quickly and less expensively. I recommend Board approval. TL 6/19/06

DEPUTY COUNTY MANAGER FOR FINANCE

The Price Agreement for Roofing Services on Demand was solicited as a convenience for the Facility's Department and the Metropolitan Detention Center. The Price Agreement will reduce the costs and the purchasing cycle-time involved in soliciting quotes and formal procurements for roofing projects required on a demand basis. Dan Mayfield, Deputy County Manager for Finance 6/19/06

LEGAL

No adverse comment. PFT 06/19/06

FINANCE

Budget	Funding source will be identified at the time that the purchase order is requested. Nona Lane, Financial Services Administrator III 6/19/06
Purchasing	Proper procurement procedures have been followed in the solicitation and recommended of award of RFB #0069-06-BH. Performance, Labor and Materials Bonds will be required prior to the issuance of a purchase order. Bob Henderson, Senior Buyer 6/16/06
Contracts	A Contract Control Number will be issued upon execution of Price Agreement by all applicable parties. Bob Henderson, Senior Buyer 6/16/06
Risk Management	The Contractor shall provide a certificate of insurance naming the County as an additional insured with the like kinds and amounts of insurance referenced in the RFB. David A. Baca, Risk Management, Administrator. 6/19/06